Illinois Army National Guard AGR Career Development Announcement 22C-066
T32 AGR On-Board Enlisted Only
Department of Military Affairs
State of Illinois
Camp Lincoln
1301 North MacArthur Boulevard
Springfield, Illinois 62702-2317
https://www.il.ngb.army.mil/Employment/Army-AGR-Announcemnets/

ANNOUNCEMENT NUMBER: 22C-066   DATE: 23 Sep 22   CLOSING DATE: 08 Oct 22

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Readiness NCO, Para 108 Line 12, E7, 91X4

APPOINTMENT FACTORS: Officer( )   Warrant Officer( )   Enlisted(X)

LOCATION OF POSITION:
HHC, 634th BSB
1400 North Main Street
Sullivan, Illinois 61951

WHO MAY APPLY:
Must be a current on-board AGR in the state of Illinois within the grades of E6 and E7.

AREA OF CONSIDERATION: This position is open to on-board AGR enlisted Soldiers in the grades of: E6 to E7. Individual selected will receive an AGR tour with the Illinois Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted AS A MINIMUM. If any of the required documents are not reasonably available to you, a brief memo will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Blank AGR application forms can be found on HRO's IGO page at the following link: https://igo.portal.ng.ds.army.mil/fs/HRO/agr/AGR%20Forms/Forms/AllItems.aspx

 1. Illinois Army National Guard (ILARNG) AGR Career Development Application Checklist

 2. NGIL Form 85

 3. Copies of last 5 NCOERs (if applicable) - If 5 are not available, a letter of recommendation from your Unit Commander is required

 4. Enlisted Record Brief (Selection Board only) dated within the last 90 days

 5. Retirement Points Accounting Management Sheet (NGB 23B - RPAM) dated within the last 90 days

 6. All DD Form 214s/NGB Form 22s

 7. Individual Medical Readiness Record (MEDPROS) dated within the last 12 months

 8. DA Form 705 (APFT) dated within the last 12 months (ensure height and weight are annotated on the form)

 9. DD Form 5500 (male)/DD Form 5501 (female) Body Fat Content Worksheet (if applicable)

 10. Copy of Valid Permanent Profile (if applicable)

 11. Biographical Sketch

 12. Memorandum to the Selecting Official (if applicable)

 13. Combine all documents into 1 PDF file; No attachments within the pdf file, no portfolio files, no tif files, and no jpg files will be accepted

 14. Naming Convention for AGR Application: AGR Vacancy Announcement #, Last Name, First Name, Rank

 15. Send all applications to the following email address: ng.il.ilarng.list.j1-hro-agr-branch@army.mil

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POSITION COMPATIBILITY REQUIREMENTS:
The individual must qualify for and be placed in the following compatible MOS: 91X4

MINIMUM APPOINTMENT REQUIREMENTS:

 1. Applicants must meet initial eligibility requirements of Table 2-1, AR 135-18.

 2. Applicants must satisfy requirements outlined in NGR 600-5, NGR 600-200, and NGR 601-1

 3. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.

 4. Must meet the Army body fat standards IAW AR 600–9.

 5. Must be able to possess a SECRET clearance

 6. Must have a current Army Physical Fitness Test taken within 12 months of the start date.

 7. Applicants for enlisted positions not MOS qualified must meet the PULHES and line score requirements and have the ability to take the Occupational Physical Assessment Test (OPAT) for award of the MOS (if required) in accordance with AR 611-21 and NGR 600-100 unless previously waived by proper authority.

 8. Must not be within six (6) months of mandatory removal or Expiration Term of Service (ETS).

 9. Applicants must have no derogatory information within their Official Military Personnel Record (OMPF)

 10. Applicants must not be subject to flagging actions during selection or upon entering an AGR status.

 11. Applicants separated from military service for cause constitutes ineligibility, unless National Guard Bureau (NGB) grants an approved exception to policy/regulation prior to application submission

 12. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

 13. Selectee must be able to complete a 3 year tour of active duty prior to completing 18 years of active federal service, unless waived by NGB.

14. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB waiver

15. Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program

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BRIEF JOB DESCRIPTION:

Responsible for supervising the successful accomplishment of the commander's mobilization readiness objectives. Anticipates and recommends solutions for needs of the unit in all aspects of mobilization readiness. Advises the commander on training, logistics, personnel and unit mobilization readiness requirements and ensures that the unit develops, updates and maintains comprehensive mobilization plans including preparation of unit's Organizational Equipment Listing (OEL) reports, vehicle load plans, unit movement plans, convoy clearance requests, preparation of the Annual Post mobilization Training Support Report, the unit Alert Roster, and the unit Home Station Activities list and ensuring that the unit's Readiness. Reviews and implements mobilization directives and regulations. Obtains all required data for the Unit Status Report (USR) and assists the commander in preparing readiness reports as prescribed in AR 220-1. Monitors the Equipment on Hand (EOH) and the Equipment Readiness (ER) status of the unit and keeps the commander informed on these issues. Coordinates and prepares the USR/CRU and other training related reports required by higher headquarters. Maintains property accountability, ensuring all required classes of supply's are on hand or on valid requisition, scheduling all required inventories, audits and reconciliations, and the maintenance of Combat Parts Loads (CPL) if retained at unit level. Coordinates maintenance support required from supporting FMS or other installation maintenance support activities, and the integration of maintenance training with the supporting FMS shop chief. Recommends, to the Commander, courses of action to correct deficiencies in achieving maintenance standards and ensures the accountability and adequacy of CPLs, if maintained at FMS level. Must be proficient in unit level logistics procedures and policies. Supervises all data that is provided to the CRU. Supervises the drafting of training schedules for approval that comply with command guidance and directives and the publications of higher headquarters. Supervises the maintenance of the unit training library, and related training equipment and aids. Establishes a direct line of communication with training and mobilization action personnel at higher headquarters. Supervises the development and monitoring of a comprehensive MOS qualification training program. Advises officer personnel on military education requirements and prepares applications for Army service schools and extension centers for them. Supervises the maintenance of records for the above programs, monitors the progress of officer and enlisted personnel section for personnel records updating. Coordinates and prepares the USR/CRU and other training related reports required by higher headquarters. Assists in the Army Warrior Task (AWT) program. Coordinates training and testing of unit personnel with test control officer/training officer as required. Supervises the overall operating of the full-time unit support staff. Responsible for ensuring that the commander's concept of operations for the full-time personnel is executed and for advising the commander and supervisory personnel on the status and efficiency of the full-time personnel. Responsible for the supervision and management of the following Army systems: Digital Training Management System (DTMS), Mission Analysis Readiness Resource Synchronization (MARRS),Defense Travel System (DTS), Mobilization Planning Data Viewer (MPDV), Automated Funds Control Orders System (AFCOS), Integrated Personnel and Pay System – Army (IPPS-A), Database Input Website (DBIW), Total Ammunition Management Input System (TAMIS), Army Training Requirement and Resource System (ATRRS), Network Unit Status Report (NET USR), Global Combat Support System - Army (GCSSA), and Army Substance Abuse Program (ASAP). Performs other duties as assigned.

SELECTING SUPERVISOR:
MAJ Alex Dial, (217) 761-3169

CONTACT INFO:
SGT Jordan D. Gibson
(DSN) 555-3923
(Com) (217) 761-3923
(Email) jordan.d.gibson3.mil@army.mil

EQUAL OPPORTUNITY:
The Illinois National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.

ILLINOIS ARMY NATIONAL GUARD AGR MILITARY TOUR
APPLICATION CHECKLIST AND REQUIREMENTS – CAREER DEVELOPMENT

NAME (Last, First, MI): _____ **RANK:** _____

SSN (Last 4): _____ **EMAIL:** _____

DAYTIME PHONE: _____ **ANNOUNCEMENT NUMBER:** _____

☐ **ILARNG AGR Military Tour Checklist (This Document)**

☐ **NGIL FORM 85:** Application for AGR Career Management Position.

☐ **Evaluation Reports (OER/NCOER):** Last 5 evaluation reports. If 5 are not available, submit all available evaluation reports with a letter of recommendation from your unit commander.

☐ **Record Brief (ORB/ERB):** Selection Board only, do not certify. Must be dated within the last 90 days to be valid.

☐ **NGB 23B:** Retirement Points Accounting System Statement. Must be dated within the last 90 days to be valid.

☐ **All DD214's / NGB 22's:** Provide verification of all prior service.

☐ **Individual Medical Readiness (IMR Print out):** Printout from My Medical Readiness Status on AKO. Must be dated within the last 12 months to be valid.

☐ **DA Form 705:** Copy of most recent APFT. Must be within 12 months of the closing date.

☐ **Valid Permanent Profiles:** Limiting the completion of the APFT/ACFT, if applicable.

☐ **DD 5500 (Male) or 5501-R (Female):** Body fat content worksheet, if applicable.

☐ **Biographical Sketch:** Copy of updated biographical sketch.

☐ **Memorandum for Record:** A one-page memorandum for record may be included to explain any documentation that is missing or if you require continuation of the NGB 34-1 application.

Combine all documents into 1 PDF file; no attachments within the PDF file, no portfolio files, no .tif files, and no .jpg files will be accepted. Send all applications to the following email address:
ng.il.ilarng.list.j1-hro-agr-branch@army.mil

The documents listed on this checklist may be located on iPERMS, GKO, or at your unit of assignment. Your Readiness NCO and the Illinois Soldier Support Center are resources to assist you in putting your packet together. It is recommended that all applicants use these resources. Follow this checklist to assist you in packet preparation. All applicants must submit a complete application packet for consideration of an AGR Position.

APPLICATION FOR AGR CAREER MANAGEMENT POSITION

1. **POSITION VACANCY ANNOUNCEMENT NUMBER**: _____

2. **POSITION TITLE**: _____

3. **NAME**: _____   4. **RANK**: _____   5. **SSN**: _____

6. **UNIT**: _____   7. **CURRENT DUTY MOS**: _____

8. **PMOS**: _____   9. **SMOS**: _____   10. **AMOS:** _____

11. **DUTY PHONE**: _____   12. **SECURITY CLEARANCE**: _____   **DATE**:_____

13. **MILITARY EDUCATION**: (circle completed course(s) or equivalent i.e. SLC=ANCOC)

ENLISTED	AC	RC	DATE COMPLETED	OFFICER	AC	RC	DATE COMPLETED
SMC	☐	☐	_____	ILE	☐	☐	_____
MLC	☐	☐	_____	CCC	☐	☐	_____
SLC	☐	☐	_____	BOLC	☐	☐	_____
ALC	☐	☐	_____	WOSSE	☐	☐	_____
BLC	☐	☐	_____	WOILE	☐	☐	_____
SSD LEVEL COMPLETED _____			_____	WOAC	☐	☐	_____
				WOBC	☐	☐	_____

14. **CIVILIAN EDUCATION**:

LEVEL	GRADUATION DATE	DEGREE OR MAJOR SUBJECT AREA
HIGH SCHOOL: _____	_____	_____
COLLEGE: _____	_____	_____
_____	_____	_____

_____

SIGNATURE: _____   DATE: _____

NGIL Form 85, AUG 2018